

All Hallows Catholic College

A Voluntary Academy | National Teaching School

Aspire not to have more but to be more

Brooklands Avenue, Macclesfield, Cheshire SK11 8LB | Telephone: 01625 426138 | Fax: 01625 468126 | admin@allhallows.org.uk | www.allhallows.org.uk

Principal - Mr T Beesley

19th June 2020

Dear Parent / Carer

RE: COVID-19 (Coronavirus) – Updated Information and Advice for Parents and Carers

This week we welcomed different ‘Bubbles’ of Years 10 & 12 students back into College. It was strange at first, not having seen so many of them for so long, but they quickly settled into the new routines and procedures, and next week should be easier for them. I speak for everyone when I say it was a pleasure to welcome them back, and to see and hear them in actual ‘physical’ lessons.

Remote Learning

I sent the new remote learning timetables home last week, and it can also be found on the website, under ‘Working from Home’. As from today, Year 10 students will be receiving some sort of ‘live’ lesson, in each of their option subjects. This may take the form of a Microsoft Teams or Zoom lesson, or it may be a pre-recorded lesson, delivered by the teacher, and with the facility to interact through a ‘chat’ function. Year 10 students should also make sure that, as all work is now being set on Monday and due on Thursday, they manage their work throughout the week and don't leave it all until the last minute. Year 12 students, who have been receiving ‘live’ lessons throughout the pandemic, will see an increase in the amount of interactive lessons, in addition to their ‘face-to-face’ sessions in College. Years 7 - 9 will also begin to see some of their lessons become more ‘interactive’, either ‘live’, pre-recorded or a combination of the two. More details about this will be confirmed by students’ subject teachers. As from next week, there will also be pre-recorded assemblies that will be shared via your child’s Form Tutor, or over Show My Homework.

During this period of partial closure, we have experienced different ways of working and we have all learned new skills. As teachers, our strengths are in classroom teaching, and for most of us the technology that we have started to use over the last few months has been somewhat ‘out of our comfort zone’. There are also some safeguarding concerns about virtual lessons, with schools and teachers having been advised, by certain professional organisations, to exercise caution with regard to live-streaming lessons from home. I know from my discussions with other Headteachers that all schools have had to navigate their own path with regard to ‘live’ lessons, with some making the decision, from the beginning of lock-down, that they would not be offering any at all. At All Hallows we have been offering some ‘live’ lessons to Year 12 classes, in the first instance, allowing teachers to become more confident, whilst enabling us to agree on a series of safeguards and protocols. As we start expanding our ‘live’ and ‘interactive’ virtual provision, therefore, I would like to share these protocols with you. We will be including them in the recent addendum to our rewards & behaviour policy, and by allowing your child to attend online lessons, you are agreeing that they adhere to them.

- There should be no 1:1 lessons - students will be invited in groups of two or more. If only one student signs into a lesson, the teacher can ask another colleague or adult to join the lesson or it will have to be cancelled.
- ‘Live’ online lessons should not be offered outside of normal College hours



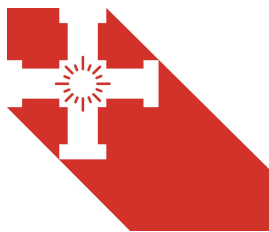
Honourable Purpose

Respect

Compassion

Co-operation

Stewardship



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- Language must be professional and appropriate, including any family members in the background.
- The same high standards of behaviour are expected, as in any other lesson
- Staff and students must wear suitable clothing, as should anyone else in the household.
- Any computers used should be in appropriate areas, i.e., not in bedrooms, and backgrounds should be suitable or can be blurred.
- Staff may use the whiteboard or screen-share function, and / or disable their video, if they prefer.
- Live classes will be kept to a reasonable length of time (suggested up to 30 minutes for Key Stages 3 & 4, and up to 60 minutes for KS5)
- Rather than delivering whole-class lessons, classes can be divided into smaller groups and delivered as shortened lessons
- Staff may choose to pre-record their lesson and present it using the 'live chat' function.
- Invitations to 'live' online lessons should only be sent from College email accounts and to a student's College email account, or as a message on Show My Homework
- Invitations to Zoom should include a password
- Students should not share invitations with anyone else
- Students should be invited into the waiting room and admitted by the teacher, within 5 minutes of the lesson commencing
- Students should ensure their device is named appropriately, so as to be recognised by the teacher, and they will not be admitted into the lesson if this is not the case.
- Staff may prefer an observer to attend their lesson, and may arrange for a colleague to join the lesson
- Staff will control the lesson and will 'mute/unmute' students, and may disable the video function for students
- Students should not record or screenshot lessons
- Staff should make a note of the length, time, date and attendance of any sessions held.
- Staff will remove any students whose behaviour is inappropriate, and parents will be contacted. Any student who behaves inappropriately by not following any of these protocols may be excluded from future 'live' lessons.

Some staff have started to use a platform called 'Loom', to pre-record lessons and presentations. Loom is very user-friendly and can also be used by students to submit work or message teachers. As a recognised educational establishment All Hallows has been given free access to Loom Pro, for all staff and students. To register, students must go to <https://support.loom.com/hc/en-us/articles/360006579637-Loom-Pro-Free-for-Students-and-Teachers> and register with their College email account. Microsoft Office is also available for students to download, using their College email accounts. They should type 'portal.office.com' into their web browser and sign-in with their email address and password, click 'Install Office', and select the Office 365 apps required. If you require support, please contact our IT department at ITSupport@allhallows.org.uk.



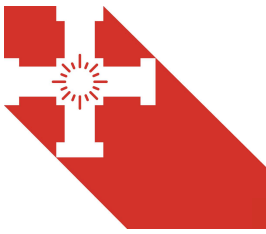
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Income-Related Free School Meals

There may be some of our parents and carers whose circumstances have, unfortunately, changed during this pandemic. You can claim free school meals for each child who attends school in Cheshire East if you receive one of the following benefits:

- Universal Credit with no earned income or with net monthly earnings less than £616.67
- Income Support
- Income based Jobseeker's Allowance
- Income related Employment Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit - as long as you have a yearly household income of less than £16,190
- Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit)

If you require further information and help, please phone 0300 123 5012.

Thank you for all you are continuing to do in supporting your child's wellbeing and learning. If you do want to contact me about any issue, please email me at principalpa@allhallows.org.uk

God Bless

Tim Beesley
Principal



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